

PISD CONFLICT OF INTEREST DISCLOSURE STATEMENT

Pasadena Independent School District (PISD) is required to comply with Texas Local Government Code Chapter 176, Disclosure of Certain Relationships with Local Government Officers. House Bill 23 significantly changed Chapter 176 as well as the required disclosures and the corresponding forms. Effective September 1, 2015, a vendor is required to complete and submit a Conflict of Interest Questionnaire (CIQ) ONLY if a reportable conflict of interest exists, as defined by Chapter 176. A conflict of interest exists in the following situations:

- 1) If the vendor has an employment or other business relationship with a local government officer of PISD or a family member of the officer, as described by section 176.003(a)(2)(A) of the Texas Local Government Code; or
- 2) If the vendor has given a local government officer of PISD, or a family member of the officer, one or more gifts with the aggregate value of \$100, excluding any gift accepted by the officer or a family member of the officer if the gift is: (a) a political contribution as defined by Title 15 of the Election Code; or (b) a gift of food accepted as a guest; or
- 3) If the vendor has a family relationship with a local government officer of PISD.

“Vendor” means a person who enters or seeks to enter into a contract with a local governmental entity. The term includes an agent of a vendor. The term includes an officer or employee of a state agency when that individual is acting in a private capacity to enter into a contract. The term does not include a state agency except for Texas Correctional Industries. *Texas Local Government Code 176.001(7).*

“Business relationship” means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on: (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity; (B) a transaction conducted at a price and subject to terms available to the public; or (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency. *Texas Local Government Code 176.001(3).*

“Family relationship” means a relationship between a person and another person within the third degree by consanguinity or the second degree by affinity, as those terms are defined by Subchapter B, Chapter 573, Government Code. *Texas Local Government Code 176.001(2-a).*

“Local government officer” means: (A) a member of the governing body of a local governmental entity; (B) a director, superintendent, administrator, president, or other person designated as the executive officer of a local governmental entity; or (C) an agent of a local governmental entity who exercises discretion in the planning, recommending, selecting, or contracting of a vendor. *Texas Local Government Code 176.001(4).*

• ***PISD Board of Trustees and Superintendent include:***

Mr. Marshall Kendrick
Mr. Kenny Fernandez
Ms. Nelda Sullivan
Ms. Crystal Dávila

Ms. Paola Gonzalez
Mr. Casey D. Phelan
Mr. Joe Campos
Dr. Toni Lopez, Superintendent

Current local government officers include, but are not limited to:

Michael Adams	Erica Fernandez	Diana Labauve	Ryan Pavone
Tamika Alford-Stephens	Kevin Fornof	Jill Lacamu	Scott Pollack
Rebekka Allen	Jim Forrest	Tom Le	Kristina Ponce
Lauren Aragon	Steven Friend	Catherine Leach	Traci Powell
Candice Arthur	Cindy Garcia	Xavier Leal	JohnT Powell
Stacey Barber	Amber Gareri	Michelle Lebleu	Laurie Pruett
Sol Benavides Milasauskas	Melissa Garza	Cleveland Lee	Christopher Puente
Rebecca Benner	Perlita Garza	Roneka Lee	Catalina Rangel
Bernadette Booker	Sandra Garza	Jae Lee	Katherine Rearick
Sandra Buckner	Kristen Gibson	Lindsey Lesniewski	Travis Regner
Christopher Bui	Andrea Gilger	Erica Lilly	Jeremy Richardson
Sarah Burke	Derek Gillard	Patrick Longstreet	Ethan Rieck
Sondra Cano	Christine Golibart-Coppedge	Amber Macneish	Jessica Rios
Jennifer Capra	Tanis Griffin	Aniyushka Martin	Melissa Rippy
Lorena Carrasco	Stephanie Griffin	Stefanie Maslowski	Blanca Roman
Robin Cate	Citlali Guerrero	Darla Massey-Jones	Joe Saavedra
George Cervantes	Jennifer Guerrero	Bobbye McCain	Stephane Saavedra
Erika Chapa	Tanya Hagar	Melissa McCalla	Veronica Sandoval
Gabriela Chapa Herrera	Raymona Harold	Troy McCarley	Jennifer Saucedo
Jennifer Chavez	Alyta Harrell	Karen McCarley	Christina Serna
Cheryl Christen	Scott Harrell	Amy McClellen	Krishna Shah
Amy Clowers	Elizabeth Harris	Jessica McCoy	Sarah Smith
Ashley Collier	Mary Harryman	James McMahan	Stephanie Spitzer
Madeline Collins	Anita Henry	Brenda Melendez	Jennifer Stewart
Jennifer Condado	Jose Hernandez	Rolando Merchan	Kristin Still
Selena Contreras	Darby Hickman	Melissa Messenger	Robert Stock
Kelly Cook	Tammie Hinton	Stephanie Miller	Donna Summers
Jami Crews	Richard Holt	John Moody	Jessica Swenson
Olivia Daugherty	Daniel Hoppie	Erica Moreno	Allison Tamez
Maritza Davis	Sandra Huhn	Amber Morris	Jennifer Teichelman
Alma De Leon	Carla Jano Defez	Jennifer Morton	Ruth Tenorio
Robert De Wolfe	Julie Jernigan	Alise Neff	Jorly Thomas
Arturo Del Barrio	Karyn Johnson	Stephanie Nelson	Michael VanLoenen
Monica De La Portilla	Brandi Johnson	Marla Nickelson	April Weisedel
Sandra Dickerson	Bethany Jordan	James Nowlin	Sharon Williams
Rebecca Dietz	Jennifer Kaatz	Janet Nuzzie	Holly Yoes
Thomas Douglas	Michael Kaatz	Emily Ontiveros	Allison Zamarripa
Derek Duckett	Amany Khalil	Katherine Ossi	Andrea Zapata
Daniel Eble	Amanda Khan	Maria Padilla	Edna Zarzosa
John Emmons	Erica Kirk	Maria Palacios	

A Conflict of Interest Questionnaire (CIQ) form is required ONLY when a reportable conflict of interest exists. If no conflict of interest exists, submission of a CIQ form is not required.

In the event a conflict of interest arises or is identified after initial submission, an updated CIQ must be filed within seven (7) business days after the vendor becomes aware of the conflict.

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

Signature of vendor doing business with the governmental entity

Date

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed;

or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.